

**MINUTES  
SPECIAL JOINT MEETING  
CITY COUNCIL & WPC AUTHORITY AND THE BOARD OF FINANCE  
JUNE 23, 2014**

A **SPECIAL JOINT MEETING** of the City Council & WPC Authority and the Board of Finance was held in the City Hall Auditorium on Monday, June 23, 2014.

Present were Mayor Elinor Carbone, Corporation Counsel Raymond Rigat, City Councilors Drake Waldron, Paul Cavagnero, Paul Samele, Gregg Cogswell and Christopher Anderson and Board of Finance members Mark Bushka, Thomas Scoville, Bill Lamoin and Laurene Pesce. City Councilor Anne Ruwet and Board of Finance Members Frank Rubino and Joshua Ferreira were absent. Fire Chief Gary Brunoli, Police Chief Michael Maniago, and Comptroller Alice Proulx were also present.

Mayor Carbone called the meeting to order at 6:24 p.m.

**FY2014/2015 BUDGET CUTS**

Mayor Carbone listed and explained her proposed budget cuts (**Addendum 1**) including a hiring delay until January for four additional firefighters, a salary reduction in Management Resolution, savings from the Police Department spyglass service, an increase for credit card fees in the Building Department, a Comptroller/Treasurer wage adjustment, an adjustment in the Elderly Services Director's wages, a hiring delay until January for the Street Department vacancy, an employer FICA tax adjustment across the board, an adjustment in additions, deletions and omissions in the Tax Collector budget that was found through trend analysis, a reduction for Citywide Financial Management training and CT unemployment compensation, cuts to the Recreation Department Seasonal Employment where trend analysis showed this line item was consistently underspent, and the reduction of a Street department lump sum to accrued sick time that was found to have been sitting unused for a few years.

Mayor Carbone said these cuts totaled \$248,001, leaving further reductions of \$60,000 to be completed. She said the Board of Public Safety assigned a cut of \$26,477.03 to the Police Department, to be determined by Chief Maniago. Mayor Carbone said the reduction balance of \$33,522.97 was distributed proportionately by City Department.

In answer to Mr. Bushka's question, Chief Maniago explained that the Police overtime will increase due to staff shortages.

Mayor Carbone explained to Councilor Cavagnero what cuts were asked of the Board of Education when the budget was adopted. He said the bigger question is to ask if it is reasonable to cut \$26,000 from the Police Department with no control over the allocation and mismanagement of Board of Education funds. He said he cannot support this based on the principle that the process is wrong. Mayor Carbone explained that the process is dictated by our Charter, by State Statute, and said that unfortunately the script has been written.

Mr. Lamoin said he also voted against the budget decision because he has observed the Board of Education finding a lot more money in their budget, and finding ways to spend more money, after the budget has been approved.

Mrs. Pesce asked about the telephones and Ms. Proulx explained that the spyglass savings is the result of a phone services cost reduction audit. She said the phone service will remain, but cost-saving changes have been made.

Mrs. Pesce reminded the Board that the Firefighter and Street Department employee hiring delay will affect next year's budget.

Mayor Carbone said that these cuts will move us forward with the staffing levels that the Fire Department identified as a need, and will provide an additional Street department Employee when they will be most needed. She said she is comfortable that, while these cuts hurt a little bit, they have not set us back like the previous years have.

On a motion by Mr. Lamoin, seconded by Mr. Scoville, with a joint vote, the Board of Finance voted 3/1 with Mr. Lamoin opposed and City Council voted 4/1 with Councilor Cavagnero opposed, to accept the Mayor's budget cuts as presented.

**ADJOURNMENT**

On a motion by Mr. Bushka, seconded by Mrs. Pesce, the Board voted unanimously to adjourn at 6:17 p.m.

ATTEST: JOSEPH L. QUARTIERO, CMC  
CITY CLERK

Respectfully Submitted,  
Carol L. Anderson, CMC  
Asst. City Clerk

**Addendum 1**

	City of Torrington (Excluding BOE) Additional Budget Adjustments: 2014/2015	
	<b>Reductions Needed:</b>	<b>\$308,001.00</b>
0078	Fire Department - Delay in Hiring 4 firefighters Employer FICA	\$77,817.00 \$1,088.00
0078	FD Salary Line Items - Mgmt Resolution Employer FICA	\$3,831.00 \$55.55
0018	PD Phone Line - Spyglass Savings	\$16,000.00
0004	Building - Credit Card Fees	-\$600.00
0007	Comptroller/Treasurer Wage Adjustment Employer FICA	\$18,544.00 \$1,418.62
0016	Elderly Services Director Wages Employer FICA	\$2,500.00 \$191.25
0010	Delayed Hiring Street (Street Dept. Vacancy) Employer FICA	\$21,669.96 \$1,657.75
	Employer FICA Adjustment	\$16,827.87
0045	Tax Collector Contract	\$1,500.00
0049	Citywide-Financial Management Training	\$3,500.00
0044	CT Unemployment Compensation	\$30,000.00
0038	Recreation Part Time Line Item (seasonal empl)	\$20,000.00
0010-2007	Street Dept Lump Sum to Accrued Sick time	\$32,000.00
	<b>Total Modifications</b>	<b>\$248,001.00</b>
	<b>Balance Needed After Applying Above Modifications</b>	<b>\$60,000.00</b>
	<b>*Allocate Balance Citywide (Per Attached)</b>	<b>\$33,522.97</b>
	<b>*Allocate Balance for Public Safety (to be determined)</b>	<b>\$26,477.03</b>
	<b>*Vehicle Replacement Remains Unchanged</b>	

Summary Totals  
 Fiscal Year 2014/2015  
 City Wide (excluding Public Safety)

Department	Name	Budget Available		
0001	Assessor	\$378,576	2.10%	\$703.50
0002	Board of Assessment	\$5,600	0.03%	\$10.41
0003	Boards & Agencies	\$321,952	1.78%	\$598.27
0004	Building	\$344,005	1.91%	\$639.26
0005	City Real Estate	\$145,755	0.81%	\$270.85
0006	City Clerk	\$802,886	4.45%	\$1,491.98
0007	Comptroller	\$353,868	1.96%	\$657.58
0008	Corporation Counsel	\$193,742	1.07%	\$360.03
0009	City Council	\$0		
0010	Election	\$0		
0011	Mayor	\$222,149	1.23%	\$412.81
0012	Personnel	\$229,139	1.27%	\$425.80
0013	Planning & Zoning	\$228,273	1.27%	\$424.19
0014	Purchasing	\$112,237	0.62%	\$208.57
0015	Registrar	\$165,939	0.92%	\$308.36
0016	Elderly Services	\$322,740	1.79%	\$599.74
0017	Treasurer	\$64,289	0.36%	\$119.47
0018	Information Services	\$796,246	4.41%	\$1,479.64
0039	Economic Development	\$74,790	0.41%	\$138.98
<b>General Government</b>		<b>\$4,762,186</b>		
0019	Public Safety - Misc.		0.00%	\$0.00
0020	Emergency Management		0.00%	\$0.00
0023.0021	Animal Control		0.00%	\$0.00
0022	Fire		0.00%	\$0.00
0022.0019	Volunteers			
0023	Police		0.00%	\$0.00
0023.0024	Traffic Management		0.00%	\$0.00

<b>Public Safety</b>		<b>\$0</b>		
0025	Public Works Admin	\$139,757	0.77%	\$259.71
0026	City Hall	\$194,015	1.08%	\$360.53
0027	Engineering	\$546,874	3.03%	\$1,016.24
0029	Landfill	\$975,000	5.40%	\$1,811.82
0030	Sanitary Sewer/Street Lights	\$468,348	2.60%	\$870.32
0031	Street	\$4,720,341	26.17%	\$8,771.68
0032	Parks	\$1,096,986	6.08%	\$2,038.50
<b>Public Works</b>		<b>\$8,141,321</b>		
0035	Health			
<b>Health</b>		<b>\$0</b>		
0038	Recreation	\$328,361	1.82%	\$610.18
<b>Recreation</b>		<b>\$328,361</b>		
0040	Bond Redemption			
0041	Debt Interest & Expense			
0043	Insurance	\$1,507,521	8.36%	\$2,801.39
0044	Pension & Benefits	\$1,288,291	7.14%	\$2,394.00
0045	Tax Collector	\$429,250	2.38%	\$797.66
0048	Probate			
0049	City Wide Services	\$1,382,918	7.67%	\$2,569.84
<b>Financial</b>		<b>\$4,607,980</b>		
0046	Board of Education			
<b>Education</b>		<b>\$0</b>		
0047	Contingency	\$200,000	1.11%	\$371.65
<b>Contingency</b>		<b>\$200,000</b>		
<b>Total</b>		<b>\$18,039,848</b>		
<b>Budget 2nd Part</b>				
<b>Total City Portion</b>		<b>\$18,039,848</b>	100.00%	\$33,522.97

Modifications presented for Council Approval \$33,522.97  
 Modifications presented to BoS for approval \$ 26,477.03  
**TOTAL ADDITIONAL MODIFICATIONS** \$60,000.00